Statement of Proposal

PROPOSED CHANGES TO COUNCIL'S SCHEDULE OF FEES AND CHARGES 2026/27

Changes set to commence on 1 July 2026

1. Introduction

Council is facing all of the same cost pressures that are impacting on households and businesses. These pressures include inflation, high interest rates and more expensive insurance. Council sets fees and charges to allocate a reasonable cost sharing between the ratepayers and the people or businesses using the service. There is no perfect balance between the two but the greater the public good element, the more the cost is funded by general rates.

If Council chooses not to increase these fees and charges in line with other cost increases, they will need to be funded by a larger rate increase. We are very mindful of the cost of living pressures on households and businesses and have worked hard to minimise the increases.

Council is proposing to increase most fees and charges by the Consumer Price Index (CPI) of 3%. However, some fees may increase or decrease to better achieve the recovery targets from the beneficiaries of Council services as set out in Council's Revenue and Financing Policy. This Policy explains 'who pays and why' for each of Council's activities and outlines the expected private benefit/public cost split to determine the expected level of cost recovery.

Council is also proposing a number of new fees and charges in order to achieve a better cost recovery balance between the users/beneficiaries of the service and the community.

2. Proposals

Nelson City Council is seeking your views on the following proposals:

- to increase fees and charges under the Resource Management Act 1991 by CPI except for the staff hourly charge out rate that is proposed to increase by 4.3%
- to increase annual environmental monitoring and science charges by CPI
- to increase fees and charges under the Food Act 2014 by CPI, to introduce a new fee for the provision of a hard copy booklet and to charge for the collection of the Food Business Levy on behalf of the Government
- to increase most crematorium and cemetery fees by CPI, with three fees increasing by 6%. These activities are managed under the Urban Environments Bylaw
- to increase the Maritime-related fees and charges by CPI
- to introduce new fees in the Solid Waste – Nelson Waste Recovery Centre to replace those discontinued
- to introduce one new fee under the Sale and Supply of Alcohol Act.

All of the proposed fees and charges listed above are attached to this Statement of Proposal as Attachment 1.

3. Special Consultative Procedure – we want your feedback

Council is required to undertake a special consultative procedure before introducing or amending any fees or charges under the Resource Management Act and the Food Act. Council must consult on fees and charges set under the Maritime Transport Act. Council is also required to consult the public before amending any fees or charges provided for under the Urban Environments Bylaw and is taking the opportunity to

include these proposed amendments in this statement of proposal.

Based on community feedback, the outcomes of this special consultative procedure could include:

- Retaining the existing charges
- Adopting a lower increase in charges
- Adopting the proposed amendments outlined in this Statement of Proposal, or a variation of these
- Adopting a higher increase in charges
- Not introducing a proposed new charge

How to have your say

Council would like to know what you think of the proposed changes outlined in this document. In making decisions on these proposals, Council will be taking account of all submissions made.

Details about how to make a submission can be found on page 18.

Submissions must be received no later than **10 April 2026**

4. Proposed amendments to the charges under the Resource Management Act 1991 (RMA)

4.1 The proposal in relation to charges under the RMA

Council is proposing changes to charges under the RMA relating to the administration of resource consents and other prescribed activities. The proposed amendment is to increase most charges by CPI, 3%, with the hourly staff charge out rate proposed to be increased by more than CPI at 4.3%. This reflects the increased cost to Council in providing this service and will ensure reasonable cost-recovery goals are met. Specifically, the proposed change would ensure that those gaining the benefit from the regulatory service pay the reasonable cost for that service.

Analysis of the issues and options is provided in section 4.2 of this statement of proposal. The charges schedule with all proposed amendments is included in Attachment 1. The proposed amendments for activities to reflect the increases are identified below:

a) Increase the hourly charge out rate from $235 per hour to $245 per hour (more than CPI)
b) Increase the initial charge (deposit) for most consent activities from $3066 to $3158
c) Increase the initial charge (deposit) for subdivisions over three lots from $5927.60 to $6105
d) Increase the fixed charge for deemed permitted activities (marginal, temporary or boundary) from $710.30 to $731.60
e) Increase the hourly charge out rate for consultants engaged by Council where the work is normally able to be provided by Council staff charge from $235 per hour to $245 per hour (more than CPI)
f) Increase the initial monitoring charge from $235 to $245 (more than CPI)

Consideration under the relevant legislation

This section of the statement of proposal to amend the charges under the RMA has been prepared in accordance with the following legislation:

- RMA sections 36 and 36AAA
- Local Government Act 2002 sections 82, 83 and 150

4.2 Issues and Options – RMA charges

Resource consent processing and monitoring

Since the last review of charges under the RMA, internal and external costs have increased by at least CPI annually. There has been a nation-wide shortage of planners in recent years, meaning Council needs to engage external consultants to assist with the processing of consent applications, and their hourly charge out rates are generally higher than internal costs. Council has, however, successfully recruited vacant positions recently, and consultant use is decreasing as the capacity and capability of the team expands. Some consultant use is still required at times.

The resource consent hourly rate is therefore proposed to increase by more than CPI by 4.3%. This is expected to provide recovery of 41% of the costs to provide this

service. Other fees e.g. application deposits are proposed to increase by CPI only.

The main factors influencing the level of income received from charges are the hourly charge out rate and number and complexity of resource consent applications. The income for 2025/26 is currently at 40.5%, with factors such as expenses from consultant use influencing this. Whilst consultant use is being reduced, cost recovery is anticipated to remain steady for the remainder of the financial year.

At least 40% of staff time is not chargeable to resource consent applicants. Much of this time is spent answering public enquiries, training, reporting or responding to objections to conditions or costs. When there is time, staff review procedures, systems, templates and practices to improve quality and efficiency.

It is reasonable therefore that at least 40% of overall resource consent costs are met by rates. Council's Revenue and Financing Policy requires 40 to 60% of costs to be met by charges. Current fees and charges will recover 40.5% of expected costs. It is proposed to increase the hourly rate by more than CPI to $245 to recover 41% of the anticipated costs.

Options Analysis

Option 1 — Do not increase the charges

While applicants and consent holders would not face an increase in charges, more of the costs of the activity will need to be covered by income from rates, rather than those directly benefitting from the Council services. There is also a risk that cost recovery could fall below that identified in the Revenue and Financing Policy. If an increase is not made now, then there may need to be larger increases in the future.

Option 2 — Increase the staff hourly charge out rate by more than CPI by 4.3% to recover 41% of overall costs.

This option maintains cost recovery by slightly more than a CPI increase, representing a reasonable increase in the current economic climate. A larger increase in the future may be required to recover a fairer proportion of the costs from those who gain the most from the services.

Option 3 — Increase the staff hourly charge out rate by a greater increase above CPI to recover up to 60% of overall costs and increase associated initial charges and fixed costs accordingly.

This option improves the recovery rate from applicants and consent holders, reduces the potential for larger increases in the future and reduces the requirement on rates. However, an increase in this range would make Nelson City Council's fees higher than most other councils, is not considered reasonable and could deter developments.

Preferred Option

Option 2 — Increase the staff hourly charge out rate by 4.3% to recover 41% of overall costs.

Reasons

The proposed amendment better maintains the cost recovery for the service than the existing charges and is a reasonable increase in the current economic context.

Annual environmental monitoring and science charges

Section 36 of the RMA provides for councils to collect charges from certain categories of consent holders for the purpose of "administration, supervision and monitoring" of those consents. This gives local authorities the power to recover 'reasonable' costs associated with the environmental monitoring function. Charges apply to specific activities covered by resource consents, where there is a private benefit from publicly funded environmental monitoring. (An example is where private water take consents are informed by publicly funded hydrology programmes).

4.3 The proposal

Council is proposing to increase the annual environmental monitoring and science charges by CPI (3%) to help ensure the costs of providing the service are met by income from charges and that those gaining the benefit from the regulatory service, pay the reasonable cost for that service.

The proposed changes are set out in the table below and are also included in the schedule with all proposed changes (Attachment 1).

Annual Environmental Science and Monitoring Charges	Current fee	Proposed fee 2026/27
Activity		
Air discharge - small (e.g. abrasive blasting; commercial wood-fired pizza ovens)	$69.50	$71.59
Air discharge - medium (appliances <1000kW)	$461.94	$475.80
Air discharge - large (appliances >1000kW)	$693.94	$714.76
Discharge to land or water 20 -100m3/day	$461.94	$475.80
Discharge to land or water >100m3/day	$693.94	$714.76
Gravel/sand extraction <2000m3/annum	$69.50	$71.59
Gravel/sand extraction 2000m3-10,000m3/annum	$346.46	$356.85
Gravel/sand extraction >10,000m3/annum	$461.94	$475.80
Quarry/other earthworks	$172.72	$177.90
Earthworks from subdivision	$172.72	$177.90
Forestry/woodlot harvest <100ha	$69.50	$71.59
Forestry harvest >100-200ha	$115.49	$118.95
Forestry harvest >200ha	$230.97	$237.90
Works in river/stream bed	$172.72	$177.90
Water take surface water <5 l/s, or groundwater <100,000m3/year	$69.50	$71.59
Water take surface water 5-25 l/s, or groundwater 100,000 - 200,000m3/year	$230.97	$237.90

Annual Environmental Science and Monitoring Charges	Current fee	Proposed fee 2026/27
Water take surface water >25 l/s - <60 l/s, or groundwater > 200,000 m3 - <400,000m3/year	$809.42	$833.70
Water take surface water >60 l/s, or groundwater > 400,000 m3/year	$1,156.90	$1,191.61
Coastal consents (other than takes or discharges)	$115.49	$118.95
Dredging	$230.97	$237.90

4.4 Issues and options

Options Analysis

Option 1 - Retain the current charges

While consent holders would not face increased charges, more of the costs of the activity would need to be covered by income from rates, rather than those directly benefitting from the Council services. If no increases are made now there may need to be larger increases in the future.

Option 2 – Increase the charges by CPI (3%)

This option improves the recovery rate from the users (consent holders), reduces the requirement on rates and helps to ensure the costs of the service are adequately met by income from charges.

Preferred option

Option 2 – Increase the charges by CPI (3%)

Reasons

The proposed increase helps to ensure the cost of the service is adequately covered by income from charges and is a reasonable increase in the current economic context.

5. Proposed amendments to the fees under the Food Act 2014

5.1 The proposal in relation to fees under the Food Act 2014

Council is proposing to increase the fees relating to registration, verification, compliance and monitoring activities for food businesses under section 205 of the Food Act 2014 by CPI at 3%. Council is also proposing to introduce a new fee to help recover costs associated with the printing of a booklet and a collection charge for the Government's Food Business Levy. The changes will improve the current allocation of costs between food business owners and ratepayers and will better reflect the actual time and costs for the services.

Analysis of the issues and options is provided in section 5.2. The current fees and proposed changes are set out in the table below:

Activity	Current fee 25/26	Proposed fee 26/27
New Registration Food control plan	$340.30 initial fee Plus $211.50 per hour after the first 1½ hours	$350.50 initial fee Plus $217.85 per hour after the first 1½ hours
New Registration National programme	$231 initial fee Plus $211.50 per hour after the first hour	$237.95 initial fee Plus $217.85 per hour after the first hour
Renewal	$115.50 initial fee Plus $211.50 per hour after the first ½ hour	$119.00 initial fee Plus $217.85 per hour after the first ½ hour
Amendment to Registration	$115.50 initial fee Plus $211.50 per hour after the first ½ hour	$119.00 initial fee Plus $217.85 per hour after the first ½ hour
Voluntary suspension	$115.50 initial fee Plus $211.50 per hour after the first ½ hour	$119.00 initial fee Plus $217.85 per hour after the first ½ hour
Verification	$211.50 per hour	$217.85 per hour
Compliance	$211.50 per hour	$217.85 per hour
Monitoring (where there is compliance)	No charge	No charge
Booklet printing	No charge	$12.00
Food business Levy collection charge	No charge	$11.00

5.2 Issues and Options

Options Analysis

Option 1 — Retain the current charges

While food business owners would not face increased fees, the costs associated with the service would not fairly be covered by income from fees and charges. In addition, food businesses would not be paying a large enough proportion of the costs of the services relative to the costs covered by general rates. This is inconsistent with the principle that all direct and indirect costs incurred by administering the Food Act should be recovered by way of fees, and it passes on those costs to ratepayers. If no increases are made now, larger increase may be needed in future.

Option 2 — Increase fees by CPI 3% and add two new charges

This option improves the recovery rate from the users (business owners), reduces the requirement on rates and helps to ensure the costs of the service are adequately met by income from charges. The proposed increase is in line with Council's Revenue and Finance Policy.

Preferred Option

Option 2 — Increase fees by CPI and add two new charges

Reasons

The proposed amendments help to ensure that food business owners are responsible for the proper proportion of the costs; the increase is considered reasonable in the current economic context.

6. Proposed amendments to cemetery and cremation activities under the Urban Environments Bylaw

6.1. The proposal in relation to charges under the Urban Environments Bylaw

Analysis of the issues and options is provided in section 6.2 of this proposal. The charges schedule with all proposed changes is included in Attachment 1, and the proposed amendments are summarised below:

1. Most crematorium and cemetery fees to increase by CPI (3%)
2. In order to fully cover costs from the activity, an above CPI fee increase is proposed for the following fees:

Fee Description	Proposed new fee 2026/27	% increase
Adult Cremation (13 years and older)	$1,120.80	6.0%
Oversize Casket cremation	$1,459.10	6.0%
Child Cremation (1-12 years)	$898.20	6.0%

Consideration under the relevant legislation

Council may set fees and charges for burials and cremation activities that are managed under the Urban Environments Bylaw and s150 of the Local Government Act 2002.

Amendment of these fees and charges provided for in the Urban Environments Bylaw, is subject to public consultation under section 82 of the Local Government Act 2022.

6.2. Issues and Options

Options

Option 1 – Increase Adult Cremation, Oversize Casket cremation, and Child Cremation fees by 6% and all others by CPI (3%).

Option 2 –Increase all cemetery and crematorium fees by CPI only, this would mean the crematorium service would operate at a loss and have to be rate funded.

Option 3 – Do not increase the cemetery and crematorium fees. This option would see fees stay at the 2025/26 rates for 2026/27 and costs would need to be funded through rates.

Preferred Option

Option 1 – Increase Adult Cremation, Oversize Casket cremation, and Child Cremation fees by 6% and all others by CPI (3%).

Reasons

Increasing fees achieves 100% cost recovery from users of the service, requires no additional rate funding, and reflects that there are increasing costs to Council of providing these services.

Analysis

Option 1 – Increase Adult Cremation, Oversize Casket cremation, and Child Cremation fees by 6% and all others by CPI (3%). This will mean the costs of the services are being 100% funded by the fees and charges, in accordance with the Revenue and Finance Policy. This will mean additional charges for users of the service.

Option 2 –Increase all cemetery and crematorium fees by CPI only, this would mean the crematorium would operate at a loss and the service would have to be funded through rates. This option would keep fees low for current users but likely require a fee increase in the future.

Option 3 – Do not increase the cemetery and crematorium fees. This option would see fees stay at the 2025/26 rates for 2026/27 and require rates funding. This option would keep fees low for current users but may require a more significant fee increase in the future.

7. Proposed maritime-related fees and charges

7.1. The Proposal

Section 33R of the Maritime Transport Act 1994 provides that charges may be prescribed for maritime-related matters in accordance with section 150(3) to (6) of the Local Government Act 2002 and consultation that gives effect to the requirements of section 82 of the LGA. Fees may be prescribed in respect of any land, building, equipment, or other property that is owned by Council and operated for maritime-related purposes; or for any function, duty, power, or service performed, exercised, or provided by Council in respect of any ship, maritime facility, offshore installation, pipeline, oil transfer site, navigational aid, or marine farm; or for any maritime-related activities Council undertakes; or in respect of navigation generally.

The Harbourmaster office spends considerable time helping ensure the safety of shipping entering and departing Tasman Bay. Investment has been made in surveying sites and development of the Safety Management System (consistent with the Port and Harbour Marine Safety Code) for these activities. The work involves communication with all visiting vessels and their respective agents, reviewing and checking pre-arrival forms and assessments in relation to deficiencies, persons on board, dangerous goods on board and volume of oil on board (relevant in emergency response).

Shipping anchorage is allocated by the Harbourmaster considering vessel size, prevailing, and forecast conditions. Regular contact is maintained with the vessel. During heavy wind events, additional communication and monitoring is required and, in these circumstances, the Harbourmaster conducts radio schedules and maintains a watch of ship positions electronically via a paid subscription service.

In 2025, for the 2025/26 financial year, Council introduced charges to users for some of the marine-related services provided by the Harbourmaster.

From 1 July 2026, in order to continue to recover the costs associated with the provision maritime-related services listed in the table below, Council propose to increase Maritime-related charges by CPI (3.0%) for the 26/27 financial year.

Proposed new fees and charges	Proposed fee 26/27

Shipping anchorage (per gross tonne, per visit, up to one week) (Ships anchoring short-term (48hrs) prior to berthing at the port, no charge)	$0.15
Extended anchorage (per week per gross tonne)	$0.10
Cruise Vessel (per metre, per visit)	$20.60
Hot work permit	$154.50
Ship immobilisation (plus staff time)	$206.00
Transhipment activities (per tonne)	$1.00
Pilot Licence Examination	$515.00
Pilot Exemption Examination	$1030.00
Pilot Exemption renewal	$206.00
Event Notification and Approval (plus staff time and costs)	$51.50
Staff charge out rate (including for audits, attendance, assessments)	$253.70
Vessel usage/hour- Haumoana (includes 2 crew) excludes fuel	$494.40
Vessel usage/hour- Jetski (includes operator) excludes fuel	$128.80
Oil Transfer Site audit/attendance at exercise/site visit per hr	$253.70

Council also propose to increase the existing hourly charge for processing site marine contingency plans by CPI (3.0%) from $246.30 to $253.70.

Activity	Current fee 24/25	Proposed fee 26/27
Processing site marine contingency plans (per hour)	$241.00	$253.70

7.2. Issues and Options

Options analysis in relation to proposed new fees and charges:

Option 1 - Increase the fees and charges by CPI (3.0%)

This option improves the cost recovery rate from the users of the service, reduces the requirement on rates and helps make sure the costs of the service are adequately met by income from charges.

Option 2 – Do not increase the new fees and charges

Users of the services would continue to pay the same rate as 2025/26. The costs for provision of the services would continue to be funded through rates.

Preferred option:

Option 1 - Increase fees and charges by CPI (3.0%)

Reasons

Increasing the fees and charges by CPI (3.0%) improves the cost recovery rate from the users of the service, reduces the requirement on rates and helps make sure the costs of the service are adequately met by income from charges.

Options analysis in relation to proposed change to hourly charge for processing site marine contingency plans

Option 1 - Retain the current charges

While users of the service would not face increased charges, more of the costs of the activity would need to be covered by income from rates, rather than those directly benefitting from the Council services. If no increases are made now there may need to be larger increases in the future.

Option 2 – Increase the charges by CPI (3.0%)

This option improves the recovery rate from the users of the service, reduces the requirement on rates and helps make sure the costs of the service are adequately met by income from charges.

Preferred option:

Option 2 – Increase the charges by CPI (3.0%)

Reasons

The proposed increase helps to ensure the cost of the service is adequately covered by income from charges and is considered a reasonable increase in the current economic context.

8. Proposed Solid Waste (Nelson Waste Recovery Centre) fees and charges

8.1. The Proposal

Officers propose a revised fee structure at the Nelson Waste Recovery Centre) charges to better recover costs and minimise cost increases as a result of the increases from the landfill gate fee. The new structure is easier for council officers to apply and for users to understand. Accordingly, officers propose the addition of the following fees:

Proposed new fees and charges		Proposed fee 26/27
Refuse	wool bale / car boot	$54.00
Refuse	ute (single cab)	$163.00
Refuse	ute (dble cab) S/Wagon / large trailer (flat)	$136.00
Refuse	6 ft x 4 ft trailer (flat)	$95.00
Refuse	charge per cubic metre (1.0m3)	$136.00
Greenwaste	wool bale / car boot	$27.00
Greenwaste	ute (single cab)	$79.00
Greenwaste	ute (dble cab) S/Wagon / large trailer (flat)	$66.00
Greenwaste	6 ft x 4 ft trailer (flat)	$46.00
Greenwaste	charge per cubic metre (1.0m3)	$66.00

These will replace the previous fees:

Discontinued fees and charges		
Refuse	0.0-0.5m3 (car boot) Minimum charge 0.5m3	$54.00
Refuse	0.5 – 1.0m3	$107.00
Refuse	1.0 – 1.5m3	$160.00
Refuse	1.5 – 2.0m3	$213.00
Refuse	Thereafter per m3	$107.00
Greenwaste	0.0-0.5m3 (car boot) Minimum charge 0.5m3	$27.00
Greenwaste	0.5 – 1.0m3	$54.00
Greenwaste	1.0 – 1.5m3	$75.00
Greenwaste	1.5 – 2.0m3	$107.00

Greenwaste	Thereafter per m3	$54.00

8.2. Issues and Options

Options

Option 1 – Support the new fees and charges structure

These new fees and charges will be easier for kiosk staff to apply consistently, and are more accurate price points which will generate the necessary revenue to offset the proposed increase in the landfill gate fee.

Option 2 – Keep the existing fee structure

If the existing fees and charges structure is retained, then the previous 2025/26 fees would need to increase in line with the proposed increase in the landfill gate fee.

Preferred Option

Option 1 — Support the new fees and charges structure

Reasons

These new fees and charges will be easier for kiosk staff to apply consistently, and are more accurate price points which will generate the necessary revenue to offset the proposed increase in the landfill gate fee.

Analysis

Option 1 – Support the new fee structure

The proposed fee structure minimises the impact of the proposed increase in the landfill gate fee from users, it allows easier to understand and apply fees and charges and will generate sufficient revenue. Some users may be used to the old fees and charges and not understand the proposed new measurements and charges.

Option 2 – Keep the existing fee structure,

If the revised fee structure isn't implemented, users would experience a significant increase in costs when using the transfer station. Existing users would be able to compare the old and new costs more easily.

9. Proposed new fee under the Sale and Supply of Alcohol Act

9.1. The Proposal

To introduce a new fee for Public Notification of Alcohol Licence Applications.

Proposed new fee		Proposed fee 26/27
Public notice for alcohol licence applications	To cover the cost of public notification.	$100.00

9.2. Issues and Options

Option 1 – Introduce the new Public Notification fee

The new fee is intended to recover the costs associated with preparing and publishing public notifications of alcohol licence applications.

Option 2 – Do not introduce the new fee.

If Council do not charge for this service, the costs of notifying the public will continue to be met by the ratepayer.

Preferred Option

Option 1 — Introduce the new Public Notification fee

Reasons

Charging for notifying the public for new alcohol licence applications is common across councils. When comparing to other councils, a $100 fee is within the typical range and is lower than several, such as Hamilton $122; Auckland online service $180; and Tasman $110. By charging, Council can recover the costs it incurs when notifying the public of a new licence application.

Analysis

Option 1 – Introduce the new Public Notification fee

On average, around 50 alcohol licence applications requiring notification are received each year.

The Sale and Supply of Alcohol process requires public notification of some new and renewal licence applications. Ministry of Justice guidance confirms notifications may be either in a newspaper or on a council website, giving territorial authorities flexibility to manage cost and accessibility.

Preparing and publishing public notices requires staff time for drafting (around 30 minutes at least), quality assurance, web publishing, records management, and responding to public enquiries. These costs are not fully

recovered under existing licensing fees. A new $100.00 fee means that notification costs are met by applicants rather than ratepayers.

Option 2 – Do not introduce the new Public Notification fee

By not introducing a fee, there would be no change to the current process and Council would not charge an applicant for the costs associated with notifying the public when a new licence application is received. This cost will continue to be met by the ratepayers rather than applicants.

Submissions

Anyone may make a submission about any aspect of the proposed amendments to the fees and charges detailed in this statement of proposal and any other options that have been considered. Council, in making its decision, will take account of all submissions made.

Please look through what we propose and let us know what you think by 4.00pm 10 April 2026

Submissions can be made:

- Online at nelson.govt.nz
- By dropping it off to Civic House, 110 Trafalgar Street, Nelson
- By post to Nelson City Council, PO Box 645, Nelson 7050. Freepost 76919
- By email to submissions@ncc.govt.nz

Consultation information is available from:

- Online at nelson.govt.nz
- Our Customer Service Centre at the corner of Trafalgar and Halifax Streets
- The public libraries in Nelson, Tāhunanui and Stoke

Or talk to a person by calling us on 03 546 0200 to answer your questions.

Any person who wishes to speak in support of their submission will be given the opportunity to address the Council at a hearing on 23 April 2026.

A total of up to five minutes per person (and up to 10 minutes per organisation) is allocated to those wishing to speak.

Public information: All submissions (including your name and contact details) will be provided to Council workers for administration and analysing feedback, and to those who are involved in decision making on the consultation.

All submissions, including submitter names (unless you request otherwise) but not contact details, will be publicly available online. The body of your submission and any attachments will not be checked for personal information and it should be assumed that anything included in these will be made public.

Note: Council is subject to the Local Government Official Information and Meetings Act 1987 and a request for official information may cover your submission, including your address and other contact details.

Note: You may be contacted following this year's consultation to find out about your experience of the engagement process.

Submission Form

Proposed amendments to fees and charges

Name:_____

Organisation represented: (if applicable): _____

Address: _____

Email: _____

Phone: _____

Do you wish to speak at the hearing? Yes / No.

If you do not circle either, we will assume you do not wish to be heard. If you wish to present your submission at the hearing in Te Reo Māori or New Zealand sign language, please include this information in your submission.

Comments on the Statement of Proposal on changes to fees and charges

Feedback on proposed changes to fees and charges

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Please attach additional sheets if needed.

Attachment 1

Please note all charges listed in this schedule are GST inclusive unless otherwise stated.

Resource Management Act 1991

Resource Consent Processing and Monitoring, Designations, Plan Changes, all other activities under the Resource Management Act 1991 (RMA) will attract an initial charge (deposit) payable at the time of lodging an application as per Section 1 below.

Where the cost of processing the consent is not fully covered by the initial fixed charge (deposit), additional charges will be applied (under Section 36(5) of the RMA). Only additional charges can be objected to under Section 357B of the RMA.

Section 2 below lists the various methods of how costs may be charged to a consent.

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
1. Initial fixed charges (deposits)			
Activity			
1.1	All activities (other than listed below)	**$3,066.00**	**$3,158.00**
1.2	Subdivision 1-3 lots	**$3,066.00**	**$3,158.00**
	Subdivision 4 plus lots	**$5,927.60**	**$6,105.00**
1.3	Bore permits; Certificate of Compliance; Change of consent notice; Culverts, weirs and other minor structures on the bed of watercourses; Existing Use Certificate; Extension of lapsing period; Fast track consents (controlled status only); Fences; Flats Plan update and check; Outline Plan approvals; Relocate building; Removal or trimming of trees listed in the Nelson Resource Management Plan (supported and carried out by a suitably qualified arborist); Right of Way approval; Signs; Simple consent process; Transfer/part transfer of Permits	**$669.40**	**$689.50**
1.4	Issue of a notice confirming a boundary (or a marginal or temporary) activity is a permitted activity (no additional charges or refunds apply)	**$710.30**	**$731.60**
1.5	NOTIFIED APPLICATIONS: Additional charges for applications requiring notification/ limited notification. (This charge must be paid prior to notifying the application and is in addition to the initial	**$9,351.30**	**$9,632.00**

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
	charge paid when the application is lodged).		
1.6	Removal of trees listed in the Nelson Resource Management Plan that are confirmed in writing by a qualified arborist (level 5 NZQA or equivalent), as diseased or a threat to public safety.	**No charge**	**No charge**
1.7	Heritage Buildings: Non-notified application to conserve and restore heritage building, place or object listed in the Nelson Resource Management Plan.	**No charge**	**No charge**
1.8	Private Plan changes - Initial fee/deposit Actual and reasonable charges Including staff time, administration, and other costs will be deducted and any cost difference will be invoiced separately.	**$13,355.50**	**13,756.00**
1.9	Heritage Orders	**$4,673.10**	**4,813.50**
1.10	Where an application involves multiple consents the initial charge is payable at the higher rate plus $1,052.50 for each accompanying application.		
1.11	Where all or part of any initial charge (deposit) is not paid at application time, the Council reserves the right to not process that application.		

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
2. Costs Charged to a Consent (less the initial fixed sum of money paid in accordance with section 1 above)			
Details			
2.1	Council Staff – all staff time inclusive of overhead component associated with processing and assessing applications per hour	**$235.00**	**$245.00**
2.2 Hearings Panel Charges:			
	- per Councillor as Commissioner (rate set by Remuneration Authority) Per hour	**$95.05**	**$95.05**
	- Councillor as Chairperson (rate set by Remuneration Authority) Per hour	**$118.55**	**$118.55**
	- Independent Commissioner (requested by applicant)	**Cost**	**Cost**
	- Independent Commissioner (requested by submitter)	**Cost less Councillor rate (applicant pays**	**Cost less Councillor rate (applicant pays the**

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
		the Councillor rate)	**Councillor rate)**
	- Independent Commissioner(s) required for expertise or due to conflict of interest issues	**Cost**	**Cost**
2.3	Legal advisors and consultants engaged by Council, or reports commissioned, after discussion with the applicant, to provide expertise not available in-house under s.92(2) RMA.	**Cost plus administration charges**	**Cost plus administration charges**
2.4	Experts and consultants engaged by Council to undertake assessment of an application where the complexity of the application necessitates external expertise, or where resource consent processing is required to be outsourced due to conflict of interest issues (this is not a s92(2) RMA commissioning).	**Cost plus administration charges**	**Cost plus administration charges**
2.5	All disbursements, such as telephone calls, courier delivery services, all public notification costs, postage for notified applications and document copying charges.	**Cost plus administration charges**	**Cost plus administration charges**
2.6	Consultants engaged by the Council where skills are normally able to be provided by in-house staff or when Council staff workloads are unusually high. Per hour	**$235.00**	**$245.00**
2.7	Urban Design Panel reviews a proposal before a resource consent application is lodged (except for circumstances identified in 2.8 below).	**No charge**	**No charge**
2.8	The applicant agrees (as per 2.3 above) to the Urban Design Panel reviewing the proposal after a resource consent application is lodged; or	**Cost plus administration charges (an estimate of costs is available on request)**	**Cost plus administration charges (an estimate of costs is available on request)**
2.9	Where the applicant requests under s357AB independent commissioner(s) for an objection under s357A(1)(f) or (g), the applicant will meet the costs for that hearing.	**Cost plus administration charges**	**Cost plus administration charges**
2.10 Monitoring Charges			
2.10.1	If monitoring is required, a one-off charge of $245 will be invoiced as part of the consent cost. Any extra work that is required to monitor compliance with the consent conditions and associated instruments, such as consent notices, will be charged at the hourly charge out rate for Council staff in 2.1 above and separately invoiced		
2.10.2	Monitoring charges associated with review of information required to be provided by a		

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
	condition of resource consent will be charged for at the appropriate hourly charge out rate for Council staff or actual cost for specialist consultant.		
2.10.3	Where the applicant is required or authorised to monitor the activity, the Council's costs in receiving and assessing the monitoring information will be charged directly to the consent holder at the appropriate hourly charge out rate for Council staff or actual cost of the specialist involved.		
2.10.4	Where permitted activity monitoring is able to be charged under legislative provisions (such as the National Environmental Standards for Plantation Forestry), the time taken by Monitoring Officers will be invoiced at the hourly charge out rate for Council staff in 2.1 above.		
2.10.5	Where annual monitoring is required up to half an hour of staff time per year, a higher initial monitoring fixed fee up front may be charged, or the consent may identify regular intervals when monitoring charges will be invoiced calculated on anticipated staff time multiplied by a stated number of years for these types of consents.		

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
2.11 Administration Charges			
Item/Details			
2.11.1	Insurance levy – for each resource consent.	**$32.40**	**$33.37**
2.11.2	Street naming and numbering (costs of reporting to Hearings Panel and advising all statutory agencies).	**Council hourly charge out rate in 2.1 above**	**Council hourly charge out rate in 2.1 above**
2.11.3	Street numbering – application for alteration.	**$162**	**$166.90**
2.11.4	Documents for execution – removal of building line restrictions; easement documents, caveats, covenants and other documents to be registered with LINZ presented after subdivision processed or where not associated with a subdivision application.	**$226.60**	**$233.40**
2.11.5	Certificate under Overseas Investment Act.	**$480.30**	**$494.71**
2.11.6	Confirmation of compliance with the Nelson Resource Management Plan for NZ Qualifications Authority.	**$480.30**	**$494.71**
2.11.7	Confirmation of compliance with the Nelson Resource Management Plan for alcohol licence applications.	**$91.70**	**$94.45**
2.11.8	Section 357 Administration charge.	**$421**	**$433.60**
2.11.9	Private right-of-way – review against existing names and advising all statutory agencies where appropriate.	**$421**	**$433.60**
2.11.10	Authentication report for small-scale solid-	**$151.20**	**$155.75**

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
	fuel burning appliance or open fire.		
2.11.11	Removal of designation.	**$399.30**	**$411.30**
2.11.12	Swing Mooring annual charge (monitoring costs are additional, refer 2.10.3 above).	**$97.10**	**$100**
2.11.13	Transfer of Consents to new owner (S.135(1)(a), S.136(1), S.136(2)(a), or S.137(2)(a) Resource Management Act)	**$318.30**	**$327.85**
2.11.14	Claiming a swing mooring the Council removed from the Coastal Marine Area that did not have a coastal permit	**$394.00**	**$405.82**
2.11.15	Claiming a vessel that was towed and hauled out of the Coastal Marine Area as it was tied to a non- consented mooring that was uplifted	**Cost for tow and haul out**	**Cost for tow and haul out**
2.12 Discount for Late Consents			
2.12.1	Where statutory processing timeframes have not been met a discount of 1% of the total of the administrative charges imposed for every working day on which the application remains unprocessed beyond the time limit, up to a maximum of 50 working days will apply.		

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
3. Invoicing			
3.1	Where processing costs exceed the level of the initial charge (deposit), monthly invoices for any additional charges may be sent to the applicant.		
3.2	Annual swing mooring charges shall be due on 1 December. The initial payment is due within 30 days of the mooring being installed. Moorings installed 1 December to 1 June will incur the full annual charge. Moorings installed from 1 June to 30 November will be charged half of the annual charge. The Council reserves the right to agree to other arrangements in writing.		
3.3	The Council has no obligation to perform any action on any application until the charges for the action have been paid in full; such payment will be required by the 20th of the month following invoice.		
3.4	Where any interim invoice is disputed, work on processing the application will be stopped until the matter is resolved at the discretion of the Manager Resource Consents.		

	Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
3.5	The option of monthly invoices only, in lieu of initial charges, may be available on strict credit conditions as follows: a) The consent process, or Council involvement in the project, is likely to extend over a period in excess of 6 months; and b) The total amount for invoices is likely to exceed $5,000; and c) The applicant is in good financial standing with a satisfactory credit record and agrees to abide by the Council's usual credit terms or d) The applicant is a regular customer of the Council's Resource Consents Business Unit, is in good financial standing with no record of unpaid invoices, who agrees to pay each and every invoiced charge by the 20th of the month following the date of issue of the invoice.		
3.6	Any disputes relating to an invoiced charge must be resolved after the invoice has been paid. Failure to meet these criteria will result in the option of monthly invoices, in lieu of initial charges plus monthly invoices being withdrawn.		
3.7	The decision on whether to waive the required charge and institute a system of monthly invoicing shall be made by the Manager Resource Consents having regard to the above criteria.		

Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
4. Pre-Application Charges		
Detail		
Pre-application discussion with staff on feasibility of a proposal that may not proceed to resource consent.	**First half hour – no charge. Additional time charged on an hourly basis at the Council charge out rate as per 2.1.**	**First half hour – no charge. Additional time charged on an hourly basis at the Council charge out rate as per 2.1.**

Annual Environmental Science and Monitoring Charges

Fee	2024/25 fees and charges	Proposed 2025/26 fees and charges
Activity		
Air discharge - small (e.g. abrasive blasting; commercial wood-fired pizza ovens)	$69.50	**$71.59**
Air discharge - medium (appliances <1000kW)	$461.94	**$475.80**
Air discharge - large (appliances >1000kW)	$693.94	**$714.76**
Discharge to land or water 20 -100m3/day	$461.94	**$475.80**
Discharge to land or water >100m3/day	$693.94	**$714.76**
Gravel/sand extraction <2000m3/annum	$69.50	**$71.59**
Gravel/sand extraction 2000m3-10,000m3/annum	$346.46	**$356.85**
Gravel/sand extraction >10,000m3/annum	$461.94	**$475.80**
Quarry/other earthworks	$172.72	**$177.90**
Earthworks from subdivision	$172.72	**$177.90**
Forestry/woodlot harvest <100ha	$69.50	**$71.59**
Forestry harvest >100-200ha	$115.49	**$118.95**
Forestry harvest >200ha	$230.97	**$237.90**
Works in river/stream bed	$172.72	**$177.90**
Water take surface water <5 l/s, or groundwater <100,000m3/year	$69.50	**$71.59**
Water take surface water 5-25 l/s, or groundwater 100,000 - 200,000m3/year	$230.97	**$237.90**
Water take surface water >25 l/s - <60 l/s, or groundwater > 200,000 m3 - <400,000m3/year	$809.42	**$833.70**
Water take surface water >60 l/s, or groundwater > 400,000 m3/year	$1,156.90	**$1,191.61**
Coastal consents (other than takes or discharges)	$115.49	**$118.95**
Dredging	$230.97	**$237.90**

Activities under the Food Act

Fee	2025/26 fees and charges	Proposed 2026/27 fees and charges
New Registration Food control plan		
Initial fee	**$340.30**	**$350.50**
per hour after the first 1½ hours	**$211.50**	**$217.85**
New Registration 7ational programme		
Initial fee	**$231 .00**	**$237.95**
per hour after the first hour	**$211.50**	**$217.85**
Renewal Food control plan or national programme		
Initial fee	**$115.50**	**$119.00**
per hour after the first ½ hour	**$211.50**	**$217.85**
Amendment to Registration Food control plan or national programme		
Initial fee	**$115.50**	**$119.00**
per hour after the first ½ hour	**$211.50**	**$217.85**
Voluntary suspension Voluntary suspension of food control plan or national programme		
Initial fee	**$115.50**	**$119.00**
per hour after the first ½ hour	**$211.50**	**$217.85**
Verification Includes site visits, corrective action follow-up, correspondence and documentation for food control plans Per hour	**$211.50**	**$217.85**
Compliance Investigation of complaint resulting in the issue of an improvement notice by food safety officer or application for review of improvement notice Per hour	**$211.50**	**$217.85**
Monitoring Monitoring for food safety and suitability (where there is compliance)	**No charge**	**No charge**
Booklet printing	**No charge**	**$12.00**
Food Business levy collection charge	**No charge**	**$11.00**

Note: time charged per hour will be measured to the nearest 15 minute interval.

Cemeteries and crematorium

Fee	2025/26 fees and charge	Proposed FEE 2026/27
Cemeteries		
Burial Plots		
Adult Plot	**$3,219.30**	**$3,315.00**
Child Plot (1 – 12)	**$1,754.90**	**$1,807.00**
Infant Plot - up to 1 year including stillborn	**No charge**	**No charge**
Ash Plots		
Lawn Ash Plot	**$875.20**	**$901.50**
Standard Ash Plot (up to two urns)	**$977.70**	**$1,007.00**
Standard Ash Plot (up to four urns)	**$1,287.70**	**$1,326.00**
Family Ash Plot (up to eight urns)	**$1,754.90**	**$1,807.00**
Plaque Only Plot	**$370.20**	**$381.00**
Burial Interments		
Adult Burial	**$1,403.00**	**$1,445.00**
Child Burial (1-12 years)	**$803.00**	**$827.00**
Infant burial (up to 1 year including stillborn)	**$388.60**	**$400.00**
Disinterment	**$3,903.60**	**$4,020.00**
Reinterment	**$1,656.70**	**$1,706.00**
Ashes Interments		
Ash Interment	**$303.20**	**$312.00**
Ash Interment - Double	**$401.60**	**$413.50**
Ash Disinterment	**$287.20**	**$295.80**
Weekend additional fee on any plot (Sat and Sun, 10am – 2pm)	**$281.10**	**$289.50**
Additional Fees		
Out of District– Non-Nelson Resident (Burial Plot)	**$2,244.80**	**$2,312.00**
Out of District – Non-Nelson Resident (Ash Plot)	**$781.30**	**$805.00**
Weekend Burial	**$341.00**	**$351.00**
Weekend Ash interment	**$296.80**	**$305.50**
Public Holiday – Ash Interment	**$384.20**	**$395.50**
Public Holiday – Burial	**$879.50**	**$905.90**
Late fee p/hr.	**$387.40**	**$399.00**

Transfer of interest: For transfer of interest in any purchase of exclusive right of burial in any plot.	**$195.30**	**$201.00**
Approval of installation of plaque: Plaques are to meet the Council's specifications and bylaws.	**$117.60**	**$121.00**
Records: Genealogical Research - the first hour is free, thereafter a single charge per hour is due.	**$99.20**	**$102.00**
Crematorium		
Adult Cremation (13 years and older)	**$1,057.30**	**$1,120.80**
Oversize Casket cremation	**$1,376.50**	**$1,459.10**
Child Cremation (1-12 years)	**$847.30**	**$898.20**
Infant Cremation	**No charge**	**No charge**
Additional Cremation Fees		
Out of Hours - Adult Cremation	**$211.10**	**$217.50**
Out of Hours - Child Cremation	**$108.10**	**$111.30**
Saturday – Adult Cremation	**$211.10**	**$217.50**
Saturday – Child Cremation	**$108.10**	**$111.30**
Sunday or public holiday – Adult Cremation	**$530.50**	**$546.50**
Sundays or public holiday – Child Cremation	**$209.90**	**$216.30**
Chapel Hire – Service (30 minutes to 2 hours)	**$503.50**	**$518.50**
Chapel Hire – Committal (up to 30 minutes)	**$101.70**	**$104.80**

Maritime-related Fees and Charges

Fee	2025/26 fees and charges	Proposed NEW FEE 2026/27
Shipping anchorage (per gross tonne, per visit, up to one week. (Ships anchoring short-term (48hrs) prior to berthing at the port, no charge)	**$0.15**	**$0.15**
Extended anchorage (per week per gross tonne)	**$0.10**	**$0.10**
Cruise Vessel anchorage (per metre per visit)	**$20.00**	**$20.60**
Hot work permit	**$150.00**	**$154.50**
Ship immobilisation (plus staff time)	**$200.00**	**$206.00**
Transhipment activities (per tonne)	**$1.00**	**$1.00**
Pilot Licence Examination	**$500.00**	**$515.00**
Pilot Exemption Examination	**$1,000.00**	**$1,030.00**
Pilot Exemption renewal	**$200.00**	**$206.00**
Event Notification and Approval (plus staff time and costs)	**$50.00**	**$51.50**
Staff charge out hourly rate	**$246.30**	**$253.70**
Vessel usage/hour- Haumoana (includes 2 crew) excludes fuel	**$480.00**	**$494.40**
Vessel usage/hour- Jetski (includes operator) excludes fuel	**$125.00**	**$128.80**
Oil Transfer Site audit/attendance at exercise/site visit per hr	**$246.30**	**$253.70**
Processing site marine contingency plans (per hour)	**$246.30**	**$253.70**

Solid Waste (Nelson Waste Recovery Centre)

Fee	Proposed new 2026/27 fees and charges	
Solid Waste (Nelson Waste Recovery Centre)		
Refuse	wool bale / car boot	**$54.00**
Refuse	Ute (single cab)	**$163.00**
Refuse	ute (dble cab) S/Wagon / large trailer (flat)	**$136.00**
Refuse	6x4 trailer (flat)	**$95.00**
Refuse	charge per metre	**$136.00**
Greenwaste	wool bale / car boot	**$27.00**
Greenwaste	ute (single cab)	**$79.00**
Greenwaste	ute (dble cab) S/Wagon / large trailer (flat)	**$66.00**
Greenwaste	6x4 trailer (flat)	**$46.00**
Greenwaste	charge per metre	**$66.00**